

Jackson Avenue PTO Meeting Minutes

Date: Wednesday, May 14, 2014

Attendees: Cathy Finkbeiner, Emila Silva, Kristen Bulleri, Shari Johnston, Susana Balderas, Sylvia Guzman, Toni Orr, Tracy Rinella, Trisha Bingham and Virginia Holunga.

Agenda:

1. Opening
2. Reports
3. Old Business
4. New Business
5. Next Meeting

Key Points:

- Meeting called to order at 7:00 pm by Tracy Rinella.
- **Trisha Bingham moved to approve March 12, 2014 meeting minutes and was seconded by Susanna Balderas. Virginia Holunga moved to approve April 9, 2014 meeting minutes and was seconded by Emilia Silva. All in Favor.**

2. Reports

- Principal's Report – <Shari Johnston>
 - May 22nd, a committee member will be visiting our school as “Principal of the Day”.
 - Open house is on May 22nd from 6:30 – 7:30pm.
 - May 23rd is a non-student day.
 - On May 29th, we will host a Family Night Reading event. This event will focus on summer suggestions to encourage reading. There will be activities for the kids in the MPR room.
 - Cathy Newton will be kicking off a debate club for the 4th graders. We will be combining with the Sunset school debate team.
 - On June 5th, we will have the Volunteer Breakfast.
 - On June 11th there will be an academic assembly.
- Teacher Report – none available.
- Treasurer's Report <Trisha Bingham>
 - We received \$1000 for box tops.
 - The Spring Fundraiser generated ~\$14,231.50.

3. Old Business – <Tracy Rinella>

- We should consider using Kohls' jumpy house for the next fundraiser.
- Purchase hairspray cans after Halloween clearance sale for next fundraiser.
- Snow cones are in the container and need to be stored somewhere for the summer.

4. New Business –

- Board and Committee Member 2014-2015 –
 - Secretary – Virginia Holunga
 - Treasurer – Trisha Bingham
 - Book Fair – Sylvia Guzman (chair), Deborah Fields (co-chair)
 - Corporate Programs – Beth Rasmussen
 - Spring Fundraiser Corporate Donations – Kristen Bulleri
 - Sees Candy – Deborah Fields
 - Used Book Fair – Sylvia Guzman

- The following positions are open -
 - President
 - Vice President
 - eScrip - ?
 - FAME
 - Family Night Out
 - Holiday Gift Shop
 - Hospitality
 - Ice Cream Sales
 - Multi-cultural Festival
 - Spring Fundraiser
 - T-shirts & Magnets
 - Walk-a-thon
 - Yearbook
 - Sports Cups
 - Used Book Fair <Cathy Finkbeiner> -
 - We will have the used book fair on May 19-22.
 - We need more book donations, especially chapter books.
 - Measure G phone banks –
 - Volunteers are needed on May 28th & June 3rd from 5:30pm – 8pm.
 - Movie Night <Emilia Silva> –
 - We will have Movie Night on Friday, June 6th from 6 – 8pm. The movie will begin at 6:30pm.
 - This event is to raise funds for science camp next year.
 - Snacks will be for sale (popcorn, nachos, water).
 - There will be an admission fee.
 - Science Camp <Shari Johnston> -
 - The initial deposit is due June 3rd. We are estimating that 60 students will go, but hope that 87 students attend.
 - **Trisha Bingham motioned to approve \$3570.00 and not to exceed that amount for the initial deposit for science camp. It was seconded by Emilia Silva. All in Favor.**
5. Next Meeting
- Next meeting scheduled on Wednesday, June 11, 2014 at 7 pm.
 - Meeting adjourned at 8:18 PM.
6. Action Items
- Shari Johnston –
 - Check with Cynthia and Alyssa if the pencil sharpeners were ordered for the staff room.
 - Send out a message to the teachers that all teacher reimbursements are due June 1st.
 - Tracy Rinella –
 - Setup web store by June 12th.
 - Send out open board and committee member roles & responsibilities.
 - Emilia Silva – Send out a Movie Day flyer to go home in the Wednesday folders.

Submitted by Sylvia Guzman